# Cookie Policy

## 1.    INTRODUCTION

1.1.    Executives Place Ltd. trading as Not Actively Looking (**we** or **us**) is committed to protecting your personal information and respecting the privacy of the individuals who use the Not Actively Looking website at https://notactivelylooking.com/ (the **Website**).

1.2.    This document sets out the basis on which we make use of cookies on the Website. Please read the following carefully to understand our views and practices regarding cookies and how we use them. **By continuing to browse the Website, you are agreeing to our use of cookies for the purposes described in this Cookie Policy.**

## 2.    WHAT IS A COOKIE?

2.1.    A **cookie** is a small file of letters and numbers that we store on your browser or the hard drive of your computer, if you agree to us doing so. It contains information that is transferred to your computer's hard drive, and helps us to distinguish you from other users of the Website.

2.2.    By using cookies, we can provide you with a better and more targeted user experience when you browse the Website. The use of cookies also helps us to improve the Website and make it more useful to our users and to public.

### 3.    WHAT COOKIES DO WE USE?

3.1.    This section lists the cookies that we use.

3.2.    **Functional cookies**

(a)    Functional cookies allow the website to remember the choices you make (such as your user name, language or the region you are in) and provide enhanced, more personal features. The information that these cookies collect is anonymous and they cannot track your browsing activity on other sites.

(b)    We use the following functional cookies:

| Cookie name | Function |
|---|---|
| cookieNAL | Used to track if Cookie policy has been seen |
| nal53_session | Used to store information for correct operation of site while logged in |
| XSRF-TOKEN | Used to prevent cross-site request forgeries |
| language | Used to remember your language preference |
| itiAutoCountry | Used to store origin country of provided mobile phone number (cookie provided by International Telephone Input) |
| __stripe_mid | Used by payment partner when purchasing a subscription to our service (cookie provided by Stripe) |
| __stripe_sid | Used by payment partner when purchasing a subscription to our service (cookie provided by Stripe) |
| __cfduid | Used to set security restrictions based on IP address (cookie provided by Cloudflare) |

**3.3.    Analytics cookies**

(a)    Analytics cookies are used to store information, such as what time your current visit occurred, whether you have been to the website before, and what site referred you to the web page. These cookies contain no personally identifiable information but they will use your computer's IP address to know from where in the world you are accessing the Internet.

(b)    We use the following analytics cookies:

| Cookie name | Function |
|---|---|
| _ga | Google Analytics cookie used to distinguish users |
| _gid | Google Analytics cookie used to distinguish users |
| _gat | Google Analytics cookie used to throttle request rate |

(c)    In relation to the Google cookies listed above, Google stores the information collected by these cookies on servers in the United States. Google may transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf.

**3.4.    Marketing cookies**

(a)    Marketing cookies are third party cookies, that are used to collect information about your visit to the website. This information may be used to serve relevant ads to you across the internet based on the pages you visit.

(b)    We do not currently use any marketing cookies.

**3.5.    Third party cookies**

(a)    Please note that third parties (including, for example, advertising networks and providers of external services like web traffic analysis services) may also use cookies, over which we have no control. These cookies are likely to be analytical/performance cookies or targeting cookies.

**4.    HOW LONG DO COOKIES LAST?**

4.1.    The **language** cookie is a persistent cookie. This means that it will remain on your device in between browser sessions (in order to remember your language preferences). In the case of the **language** cookie, it will remain on your device indefinitely.

4.2.    With the exception of the session cookies named in section 4.3, all other cookies that are mentioned in this Cookie Policy are also persistent cookies, and will remain on your device in between browser sessions (for example, to remember your preferences and choices when using our website). These other cookies will remain on your device for not more than 12 months.

4.3.    The **nal53_session** and **XSRF-TOKEN** cookies are session cookies. This means that they expire when your browser session ends or when you close your browser, and are not stored longer term.

4.4.    All cookies may be blocked or deleted by you at any time: please refer to section 5 for instructions how to do this.

**5.      HOW DO I BLOCK COOKIES?**

5.1.      If you want to stop browser cookies being stored on your computer in future, or if you want to delete any browser cookies that are already on your computer, please refer to your browser manufacturer's instructions by clicking "Help" in your browser menu. Information on deleting or controlling browser cookies is also available at www.AboutCookies.org.

5.2.      Please note that by deleting or disabling browser cookies, you may not be able to use certain areas or features of the Website.